

**Maryland
Transportation
Authority**

Martin O'Malley
Governor

Anthony Brown
Lt. Governor

Beverly Swaim-Staley
Chairman

Peter J. Basso
Rev. Dr. William C. Calhoun, Sr.
Mary Beyer Halsey
Louise P. Hoblitzell
Richard C. Mike Lewin
Isaac H. Marks, Sr., Esq.
Michael J. Whitson
Walter E. Woodford, Jr., P.E.

Ronald L. Freeland
Executive Secretary

Division of Procurement and
Statutory Program Compliance
2310 Broening Highway
Suite 160
Baltimore MD 21224
410-537-6769
410-537-1044 (fax)
410-355-7024 (TTY)
1-866-713-1596

e-mail: mdta@mdtransportationauthority.com

www.mdtransportationauthority.com

September 14, 2009

**NOTICE: TO ALL PURCHASERS OF THE CONTRACT
DOCUMENTS:**

ADDENDUM NO. 2

RE: Contract No. KH-2354-000-006
I-95 Express Toll Lanes- Off-Site Reforestation

Gentlemen:

It is important that you acknowledge receipt of this NOTICE on the referenced contract regardless if you will be bidding or not bidding.

Very truly yours,

Linda McGill, CPPB
Chief Procurement Officer

LM/mdj

Enclosures

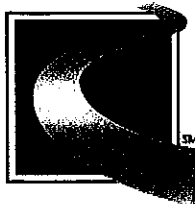
Contract No. KH-2354-000-006

This will acknowledge receipt of the attached NOTICE.

NAME OF COMPANY

SIGNATURE

DATE



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TO ALL PURCHASER'S OF CONTRACT DOCUMENTS

ADDENDUM NO. 2

RE: Contract No. KH-2354-000-006
I-95 Express Toll Lanes- Off-Site Reforestation

To Whom It May Concern:

Page 2 of the Pre-bid Meeting minutes issued in Addendum # 1 stated an incorrect date. It should have read: "This contract must be completed by **November 15, 2010 or liquidated damages of \$1,000.00** per calendar day will be assessed for unauthorized extensions beyond the contracted time of completion".

Very truly yours,

A handwritten signature in black ink, appearing to read "Linda McGill", with a small "Lr" or "for" written below it.

Linda McGill, CPPB
Chief Procurement Officer

LM/mdj

THIS ADDENDUM SIGNED ACKNOWLEDGEMENT PAGE MUST BE ATTACHED TO THE OUTSIDE COVER OF THE BID BOOK. FAILURE TO DO SO MAY RESULT IN REJECTION OF YOUR BID.

11. Installing tree protection sleeves.
12. Clean up after planting.
13. Care and Replacement for one year.
14. Removal of staking and planting accessories.

This contract must be completed by **November 15, 2010** or liquidated damages of **\$1,000.00** per calendar day will be assessed for unauthorized extensions beyond the contracted time of completion.

1. The bid due date is **Wednesday, September 16, 2009 by 12p.m.** Bid packages must be placed in the bid box located on the first floor of the Engineering Building at the Francis Scott Key Bridge, 300 Authority Drive, Baltimore, MD 21222 and must consist of one complete bid book and all the required documents. Late bids **will not** be accepted.
2. The Authority does not encourage overnight delivery service. However, If you choose to send your package overnight, the bid should be delivered at least a day in advance to the **Maryland Transportation Authority; Office of Procurement & Statutory Program Compliance; 300 Authority Drive; 1st Floor; Baltimore, MD 21222.** It will be the responsibility of the Contractor to make sure that his/her bid package is placed in the bid box. The outside of the mailed package must clearly identify the Contract Number and mention that it is a bid package.
3. The minutes from this meeting will be included in Addendum #1 and distributed to all purchases of the bid documents. The anticipated date for Addendum # 1 is **Wednesday, September 9, 2009.**
4. Please make sure you fill out the Schedule of Prices accurately and completely. Not doing so may render your bid as non-responsive.
5. **This is a Small Business Reserve Procurement, as such;** I strongly recommend that you review page A, The Notice to Bidders / Offerors SBR Procurement, which provides valuable information on the SBR program and page B, Notice to Bidders / Offerors of this invitation to bid prior to submitting your bid on this project.
6. Following this meeting, all questions should be in writing, addressed to the **Project Manager Mr. Marco Avila** and sent via fax to 410-537-7801. The Authority will accept written questions until **4pm on Wednesday, September 2, 2009.** Answers to questions will be distributed to all purchases of bid documents.
7. There is no MBE Goal for this project. However, this project is a Small Business Reserve Procurement. Ms. Tonya Wigfall will now speak more on the Small Business Reserve Program.